

Student ID Number _____

MENCHVILLE HIGH SCHOOL 2016 - 2017
2nd Semester Application for Parking Permit
Sophomores included for 2nd Semester

**ALL STUDENTS' VEHICLES PARKED ON SCHOOL BOARD
PROPERTY ARE SUBJECT TO SEARCH**

Personal Information: PLEASE PRINT CLEARLY!

****Bring Driver's License for confirmation****

Name _____ Grade _____

Address _____

Driver License # _____ Exp _____ State _____

Vehicle Description

****Bring DMV Registration for confirmation****

Year _____ Make _____ Model _____

Style (Circle One) 2 door 4 door hatchback truck SUV Other

Color _____ License Plate _____ State _____

Registered Owner _____ Daytime Phone of Owner _____

Reason for Driving to School _____

1. **A fee of \$30.00** must be paid to obtain a parking permit. **Return to Activities Director (Mr. Lumsden).**
2. **There is a \$30.00 charge for replacement decals.**
3. **Parking permits are issued to Sophomores who meet the following requirements. Freshmen are NOT eligible for parking privileges.**
 - a. Sophomores may obtain a parking decal and park on campus beginning during the 2nd semester, contingent upon parking space availability. You **MUST** have a valid reason for obtaining a parking permit (Athletics, activities, approved reason for driving, etc.)
4. **Students in grades nine through eleven are not permitted to leave campus during the school day without an off-campus pass.**
5. **Sophomores are NOT eligible to leave campus for lunch.**
6. Students are responsible for knowing who is in their vehicle. Any student found taking an unauthorized person off campus will have their privileges revoked immediately.

For Activities Director

Approval: Yes _____ No _____ Reason _____

7. Students found with fraudulent stickers and/or off-campus passes will have privileges revoked immediately, and will be subject to disciplinary action by the administration.
8. All students who are issued a parking permit must attach it on the **INSIDE left side of the rear window** of the vehicle. Parking permits may NOT be taped to the vehicle. Any previously issued permits must be removed from the windshield.
9. If a student who has been issued a parking permit needs to drive a different vehicle to school for a short period of time, they must contact the Activities Director upon arriving at the school to receive a temporary parking permit.
10. Menchville High School requires that **ALL** students who park on campus between the hours of 7:00 AM and 2:30 PM have a current parking permit.
11. **Students are not to remain in their vehicles upon arriving on school property.** Immediately upon arrival, both the driver and passenger(s) of the vehicle must leave the vehicle and exit the parking lot. **The student parking lot will remain off limits to students during the school day.** A pass will be required to go into the parking lot during school hours.
12. Students will park in areas designated for students only. Vehicles parked in unauthorized areas will be ticketed and/or towed at owner's expense.
13. Students walking from the student lot to the school must use the provided crosswalks for safety purposes.
14. Students are responsible for the security of their vehicles and the contents left in them. All vehicle windows are to be rolled up and doors locked. Any problems should be directed to the School Resource Officer immediately.

I, the undersigned student and parent, have read and agree to follow the rules, listed below, associated with having a parking permit.

I understand that parking on campus is a privilege that can be revoked or suspended for any violation of these rules or any unsafe driving on campus.

Student Signature _____ Date _____

Parent Signature _____ Date _____

One of the following is required

Activity/Athletic Event _____

Sponsor/Coach Signature _____

-or-

Place of Employment _____

Work Schedule _____

Employer's Signature _____

For Activities Director

Approval: Yes _____ No _____ Reason _____