

Student ID Number _____

MENCHVILLE HIGH SCHOOL 2017 – 2018
Junior/Senior Parking Permit Application
1st Semester/Whole Year

**ALL STUDENT VEHICLES PARKED ON SCHOOL BOARD
PROPERTY ARE SUBJECT TO SEARCH**

IMPORTANT: You must bring **both** of these items with you when you pay for your parking permit:

- Driver's License
- DMV Registration

Personal Information: Please print clearly!

Name _____ Grade _____

Address _____

Driver's License # _____ Exp _____ State _____

Vehicle Description

Year _____ Make _____ Model _____

Style (Circle One): 2-door 4-door Hatchback Truck SUV Other

Color _____ License Plate _____ State _____

Registered Owner _____ Daytime Phone of Owner _____

Reason for Driving to School _____

1. **Parking permits can be purchased for \$40.00 from Mr. Lumsden, Activities Director.**
If paying by check, make the check payable to Menchville High School.
2. **There is a \$40.00 charge for replacement decals.**
3. **Decals will be sold and distributed after school in mid-September—listen to the announcements and check your Remind.com messages for exact dates.**
4. **Freshmen are NOT eligible for parking privileges.**
Sophomores MAY be eligible during 2nd Semester.
5. **Freshmen, sophomores, and juniors are not permitted to leave campus during the school day without an off-campus pass.**
6. **Seniors must have an off-campus pass with them or they will not be allowed to leave during lunch. Juniors are NOT eligible to leave campus for lunch.**
7. Students are responsible for knowing who is in their vehicle. Any student found taking an unauthorized person off campus will have parking privileges revoked immediately.
Transporting students who do not have authorization to be off campus will also result in the loss of passes.

For Activities Director

Approval: Yes _____ No _____ Reason _____

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8. Students found with fraudulent stickers or off-campus passes will have privileges revoked immediately, and will be subject to disciplinary action by the administration.
9. All students who are issued a parking permit must attach it on the **INSIDE left side of the rear window** of the vehicle. Parking permits may NOT be taped to the vehicle. Any previously issued permits must be removed from the windshield.
10. If a student who has been issued a parking permit needs to drive a different vehicle to school for a short period of time, they must contact Mr. Lumsden upon arriving at the school to receive a temporary parking permit.
11. Menchville High School requires that **ALL** students who park on campus between the hours of 7:00 AM and 2:30 PM have a current parking permit.
12. **Students are not to remain in their vehicles upon arriving on school property.** Immediately upon arrival, both the driver and passenger(s) of the vehicle must leave the vehicle and exit the parking lot. **The student parking lot will remain off limits to students during the school day, including during lunch.** A pass will be required to go into the parking lot during school hours.
13. Students will park in areas designated for students only. Vehicles parked in unauthorized areas will be ticketed and/or towed at owner's expense.
14. Students walking from the student lot to the school must use the provided crosswalks for safety purposes.
15. Students are responsible for the security of their vehicles and the contents left in them. All vehicle windows are to be rolled up and doors locked. Any problems should be directed to the School Resource Officer immediately.

I, the undersigned student and parent, have read and agree to follow the rules, listed below, associated with having a parking permit.

I understand that parking on campus is a privilege that can be revoked or suspended for any violation of these rules or any unsafe driving on campus.

Student Signature _____ Date _____

Parent Signature _____ Date _____

One of the following is required

Activity/Athletic Event _____

Sponsor/Coach Signature _____

OR

Place of Employment _____

Work Schedule _____

Employer's Signature _____

For Activities Director

Approval: Yes _____ No _____ Reason _____