



Menchville High School

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Newport News Public Schools

Adam M. Lundquist
National Honor Society Sponsor
Menchville High School, NNPS
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Dear Eligible Senior,

Your current academic standing has made you eligible for the Fall National Honor Society Induction. In order to be considered for the Fall Induction, you must:

- **Complete the NHS information packet** found on the MHS website (see screen shot below)
- **Print five recommendation forms and complete the top portion of the form.** Do not give teachers blank forms and expect them to fill in your information.
- **Distribute recommendation forms to five of your current teachers (4 core classes, 1 elective class) by Friday, April 1st.** Your teachers will submit the completed recommendations on your behalf to the NHS sponsor.
- Return the completed information packet to Mr. Lundquist in room 216 by **2:15pm on Fri April 15th, 2016.**
- **Only completed packets submitted by the April 15th deadline will be reviewed by the selection committee.**

If you have any questions about the information packet, teacher recommendation forms, or the NHS selection process, you can contact Mr. Lundquist in room 216. Below is a screen shot of the MHS website showing you exactly where to find the information packet and the teacher recommendation forms. You must scroll down to the bottom of the news and announcements section.

The screenshot shows the website's navigation menu on the left with 'NEWS & ANNOUNCEMENTS' selected. The main content area lists several links. A red circle highlights the 'Student Information Packet' link, with a black arrow pointing to it. To the right, there is a 'ON THE CALENDAR' section with dates and events.

ONLY completed information packets submitted by April 15th, 2016 to Mr. Lundquist will be reviewed by the selection committee.

If selected for induction, the spring ceremony will be on Wednesday, May 18th at 2:30 pm in the MHS Auditorium.

Sincerely,

Adam M. Lundquist
Adam.Lundquist@nn.k12.va.us
1st March, 2015