

Menchville Cap & Gown Guide for the Class of 2020

Graduation is almost here, 2020! On Monday, June 1st, from 10 a.m. – 1 p.m., we hope to see you at Kick-Off to Senior Week at Menchville. This is when you will pick up your cap & gown. Please find the section on this page that describes your cap & gown situation, and read on to find out what you need to do next!

I have already ordered and paid for a cap & gown from Jostens.

You are all set to pick up your package on June 1st! That package includes cap, gown, tassel, and diploma cover (you will receive the diploma cover at Graduation).

I have a purple cap & gown from a previous Menchville graduation.

You still need to purchase a tassel (\$10) and pay for your diploma cover (\$10). You might also want to purchase a new cap (\$5). Please bring **\$20/\$25 in cash, exact change, in a plastic bag with your name on it.**

HONORS: Honors tassels & cords will be sold at a different table, so please keep that money separate. Additionally, if you will be buying an honors tassel, you may choose not to buy a standard tassel.

I still need to order/pay for a cap & gown from Jostens.

If possible, please order online. We will be following social distancing best practices during distribution, and when you order online that makes that easier for us—we can just put the cap & gown in your trunk. If you cannot order online, please bring **\$56 in cash, exact change, in a plastic bag with your name on it.**

HONORS: Honors tassels & cords will be sold at a different table, so please keep that money separate.

How to Order Your Cap & Gown Online

Please place your order by Friday, May 22nd, to ensure that your package will be available on June 1st.

Click this [link](#), or follow these steps:

1. Go to www.jostens.com
2. Select Menchville High School as your school.
3. Select “Graduation.”
4. Scroll down and select the box reading “BROWSE ALL GRAD & CAP/GOWN.”
5. Scroll down to CAPS & GOWNS and select “Browse All Cap & Gown Products.”
6. Select “Cap & Gown Unit.” This includes everything you need, including your diploma cover, and you do NOT need to order a separate tassel!
7. Fill in the Height, Weight, and Gender fields as requested. After that, select “Add to Cart.”
8. After that, you may continue browsing for other items or you can check out.
9. Make sure to save your receipt / order confirmation for later!

If you have any issues or questions, you can contact Jostens at 757-366-9644 or Mr. Lumsden, Activities Director, by e-mail at kyle.lumsden@nn.k12.va.us.